

## **Network Administrator/ Engineer**

MyGov is the citizen engagement platform of Government of India. It is an Independent Business Division under Digital India Corporation, a Section 8 company under Ministry of Electronics & Information Technology. Details about MyGov can be seen at <https://MyGov.in>.

MyGov is looking for **Network Administrator/ Engineer**, responsible for troubleshooting network problems, maximizes performance by troubleshooting network problems and outages and scheduling upgrades, Updates data servers and network equipment.

An ideal candidate should be familiar in Building net configurations and connections.

The ability to work in a dynamic and exciting environment with strict deadlines and in a team is highly valued. Ultimately, you'll be required to drive citizen engagement.

You will be under probation for the first 3 months from the date of joining. It is not mandatory for MyGov to absorb you or offer you regular contract after the completion of the probation period. The period of probation can be reduced or increased by MyGov and shall be solely based upon your performance.

After successful completion of initial contract period, regular contract will be given.

Please review the positions listed below and apply in the form given in this notification. MyGov is hiring experienced professionals for **Network Administrator/ Engineer**.

Interested candidates may apply in this form.

**Network Administrator/ Engineer**

**Position:** 01

**Qualification:** BTech/BE Computer Science/Electronic and Communications/BCA

**Years of Experience:** Mini 4 years' experience in Networking in Government environment.

**Roles & Responsibilities**

- Establishes and maintains network performance.
- Builds net configurations and connections.
- Troubleshoots network problems.
- IP address auditing.
- Establishes networking environment by designing system configuration and directing system installation.
- Defines, documents, and enforces system standards.
- Maximizes performance by troubleshooting network problems and outages and scheduling upgrades.
- Configures router.
- Updates data servers and network equipment.
- Collaborates with network architects on network optimization.
- Secures network system by establishing and enforcing policies and defining and monitoring access.
- Updates job knowledge by participating in educational opportunities, reading professional publications, and participating in professional organizations.
- Accomplishes information systems and organization mission by completing related results as needed.